

OKLAHOMA STATE ADULT TOURNAMENTS HOST CONTRACT

This contract is being drawn between **Oklahoma Soccer Association (OSA)** and _____ Soccer Club for one or more of the following tournaments for the year 20__.

Please check the tournament(s) the club wishes to host:
___ Adult State Cup

_____ Soccer Club/League will have the primary responsibility of the tournament. Listed below are the requirements that are agreed to between the above parties.

RESPONSIBILITIES OF THE _____ SOCCER CLUB/LEAGUE:

- 1 Host club/league will invoice Oklahoma Soccer Association within 60 days of completion of the tournament or forfeit field cost reimbursement.
- 2 Allow only OSA signage at the site of the Tournaments. State and National sponsor signage will have exclusive rights. Any Club sponsors will need to be approved by the Tournament Director prior to the tournament in writing.
- 3 Allow only OSA apparel to be sold at the site unless approved by OSA, if applicable.
- 4 Provide a minimum of ___ golf carts with the cost being paid by OSA, if applicable.
- 5 Provide a covered area for the referees with two six-foot tables and ten to twelve chairs. If a tent is rented, OSA will cover the cost if approved prior to the tournament. A separate covered area will be provided for team check-in and for the tournament officials with three six-foot tables and ten to twelve chairs. OSA will pay for tables and chairs when approved prior to the tournament. Two tents are needed.
- 6 Provide parking free of charge.
- 7 Make hotel agreements with OSA/Adult Tournament Director.
- 8 Put up nets and corner flags on all fields used and mark all fields used before each day's game.
- 9 Provide sufficient volunteers to act as field marshals (one for every four fields used) and assist in team check-in on Friday night (six to eight people).
- 10 Provide labor for concessions with hosting club to receive all benefits of concessions sales.
- 11 Provide complimentary drinks for tournament referees.
- 12 Provide adequate restroom facilities. If not enough facilities on site, an additional six portables will be furnished at OSA's expense.
- 13 Provide security personnel.
- 14 Obtain prior approval for any reimbursable fees from OSA Adult Tournament Director. A list of these charges will be given to the Tournament Director prior to the tournament for approval.
- 15 Provide an area for posting of scores.
- 16 Provide an area for trophy presentations on finals weekend.
- 17 It is understood that Host takes full responsibility for all above mentioned arrangements.

OSA will be responsible for:

- 1 Host club will invoice Oklahoma Soccer Association within 60 days of completion of the tournament or forfeit field cost reimbursement. Payment of \$_____ per day per field used with 3 game minimum.
- 2 Scheduling all tournament games.
- 3 Providing game officials.
- 4 Providing medical personnel.
- 5 Selecting vendors for T-shirts, novelties and other tournament sales (other than concessions). Proceeds from the sales will not be shared with the host club/league.
- 6 Supervising team check-in and will have sole authority for the management of the tournament.
- 7 Cancelling or postponing of games will be administered by OSA officials in consultation with club officials.

OSA Adult Tournament Director

DATE

Club Representative

DATE