

## OKLAHOMA SOCCER ASSOCIATION

### YOUTH DIVISION BOARD Meeting

Mi Casa's, Stroud, Oklahoma


CONVENED: 6:35 pm



ADJOURNED: 8:32 pm




**DATE:** September 7, 2010

MEMBER NAME	PRESENT	ABSENT	EXCUSED
Tom Wedding, President	X		
Mike Naumann, 1 <sup>st</sup> Vice President	X		
Angie Schmoker, 2 <sup>nd</sup> Vice President	X		
Paul Scott, 3 <sup>rd</sup> Vice President	X		
Traci Frederick, 4 <sup>th</sup> Vice President			X
Marianne Ballard, Secretary / Registrar	X		
Brandon Story, State Youth Referee Administrator			X

GUESTS
Sid Goodrich, Executive Director
Sandy Richardson, Member Services
Matt Fansher, DOC
Jason Hawkins, ADOC
Kurt Luitwieler, ADOC

ITEM	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTIONS/ EFFECTIVENESS	COMPLETION/ DUE DATE	RESPONSIBILITY
<b>1. Call to Order</b>	<p>This meeting was called to order by OSA Youth Board President at 6:35 p.m.</p> <div style="text-align: center;">  <p>September 2010 Agenda Youth Board</p> </div>			
<b>2. Review Minutes</b>	The minutes of the July 6, 2010, meeting were reviewed.	Motion to approve by Paul and seconded by Angie. Minutes	Item closed.	

		approved as written.		
	The minutes for the May 7, 2010 meeting were reviewed.	Motion to approve by Paul and seconded by Marianne. Minutes approved as amended to include vote to elect Marianne Ballard as secretary.	Item closed.	
<b>3. Officer's Reports</b>				
President's Report	No Report.		None required.	
1 <sup>st</sup> Vice President's Report	No Report.		None required.	
2 <sup>nd</sup> Vice President's Report	See attached report.  PLW report 90710.docx		None required.	
3 <sup>rd</sup> Vice President's Report	Have requested the 2 PLW assignors plus a few others to submit list of referees and rate them.	This will help identify refs for development.	None required.	
4 <sup>th</sup> Vice President's Report	No Report.		None required.	
Secretary / Registrar	No Report.		None required.	
SYRA	No Report.		None required.	
<b>3. Reports</b>				
OSA Office	See attached report.  2010 OSA Office Report - September.c		None required.	Sid Goodrich

Director of Coaching	See attached report.  Fansher DOC Report.pdf		None required.	Matt Fansher
Assistant Director of Coaching	See attached report.  ADOC Report 9710 Hawkins.docx		None required.	Jason Hawkins
Assistant Director of Coaching	See attached report.  ADOCluit972010.doc		None required.	Kurt Luitwieler
<b>3. Old Business</b>				
Tournament Hosting Procedures/State Tournament Dates	Need final State Cup, Kohls Governor's Cup, and President's Cup dates to finalize hosting procedures.  2011 State Tournament Dates  Kohls Gov Cup           04/23/11-04/24/11 Pres Cup Prelims       04/30/11-05/01/11 Pres Cup Semis/Finals 05/07/11 State Cup Prelims       05/21/11-05/22/11 State Cup Semis/Finals 05/28/11-05/29/11  OSA has requested NOKC to change their Red Earth tournament dates.	Motion made to approve 2011 state tournaments dates as listed by Paul and seconded by Mike. All in favor unanimous, none opposed.  Motion made to waive Red Earth tournament fees for May 2011 tournament to show appreciation to them changing their dates to accommodate OSA's state	Matt will begin identifying clubs interested in hosting tournaments.  Item closed.	Matt Fansher

		tournament dates by Paul and seconded by Angie. All in favor unanimous, none opposed.		
Award Selections: COY, VOY, AOY	Need nominations and applications. Please spread the word. Information can be found on OSA's website, oksoccer.com.			
State Tournament Review	Tabled remaining items left over from June meeting until new SRA elected.		October 2010	
<b>4. New Business</b>				
National Youth License	National Youth License course is being offered December 10-12 and December 17-19 in Owasso.	OSA youth board members encouraged to attend course if available.	None required.	
OSA Workshop Sessions	OSA annual workshop is January 28-30, 2011 at Embassy Suites in Norman.	Over the next couple of months begin to think about workshop and ideas for specific sessions.		OSA Youth Board
Canadian Valley Soccer Club	Discussion based upon FCSA letter forwarded to OSAYB President.		None required.	
Expense Reports	Please be mindful of expenses and submit expense reports within 30 days of incurring expense.		None required.	
<b>5. Adjourn to Executive Session</b>	Motion to adjourn to executive session at 8:11 p.m.	Motion to adjourn to executive session made by Marianne and seconded by Mike. All in favor unanimous, none opposed.		
<b>6. Executive Session</b>				
<b>Referee Budget</b>	Discussion about referee budget for the FYE 08/31/10.	Motion made to balance the FYE 08/31/10 referee budget by Angie and seconded by Mike. All in		

		favor unanimous, none opposed. Paul abstained from voting.		
<b>7. Adjourn Executive Session and General Meeting</b>	Motion to adjourn executive session at 8:31 p.m.  Motion to adjourn OSA youth board meeting at 8:32 p.m.	Motion to adjourn executive session made by Paul and seconded by Angie. All in favor unanimous, none opposed.  Motion to adjourn by Paul and seconded by Mike. All in favor unanimous, none opposed.		
<b>8. Next Meeting</b>	Next meeting will be held on October 12, 2010 in Stroud, Oklahoma.			

APPROVED/DISAPPROVED

COMMENTS:

Tom Wedding, President  
Youth Division Board

Dist: OSA Executive Board

The original signed copy is located in the OSA, Tulsa Office.

## OPL/PLW Report

9/7/2010

OPL schedules are complete and have been given to referee assignors . There are 416 games this Fall. Season kicks off this Saturday 9/11/2010. Looking to change the format for OPL in the Fall of 2011.

PLW is scheduled and the first weekend was 8/28-29 in Broken Arrow and North Texas. All games were completed as scheduled. The next PLW weekend is 9/11-12 with the girls in South Texas and the boys in Edmond. I am currently awaiting a weather report from South Texas to see if we will be able to play due to the Tropical Storm moving thru. I will keep you all updated on this.

Sandy Richardson

## **Marianne Ballard**

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**From:** Matt Fansher [matt@oksoccer.com]  
**Sent:** Saturday, September 04, 2010 10:59 AM  
**To:** 'Wedding, Tom'; 'Marianne Ballard'; t.frederick@oksoccer.com; 'Paul Scott'; 'Sandy Richardson'; 'Kurt Luitwieler'; 'Jason'; alschmoker@cox.net; b.story@oksoccer.com; 'Naumann, Michael A (MUS)'; 'Sid Goodrich'  
**Subject:** RE: YB Meeting reminder next week

My report:

### **September 2010 – Director of Coaching Education & Player Development** *Matt Fansher*

#### **ODP**

- Working on completing staff for upcoming year
- 5 ODP “blackout dates: 10/10, 10/17, 10/24, 10/31, 11/7, 11/14

#### **Coaching Education**

- Ordered lots of coaching materials from US Youth Soccer and have been making them available for coaches at meetings, courses and Soccer Fun Days. Already have had a great response.
- Kurt has completed the first draft of the Goalkeeping course. Still trying to find time to have “beta” course.
- Looking for a date that Jason/Kurt can attend the Arkansas “F” course to observe and get ideas.
- National Youth License has been confirmed for December 10-12 & 17-19 in Owasso. We will use the High School so we have classroom, indoor and outdoor fields. This course is recommended for ALL coaches, administrators, board members, etc. This is a GREAT course and hope we fill it up!!! ***I encourage the OSA Board members/staff to attend!!!***
- In the middle of the D course in Tulsa.
- Can not say enough about how happy I have been with the job that Kurt and Jason are both doing!! Soccer Fun Days are being booked all over, Coaching courses are being taken care and the meetings with clubs/associations have already shown to be received very well!

#### **State tournaments**

- Sent out proposed dates for next year...has been added to agenda for approval.
- 
- Had planned to attend NOKC coaches meeting with Jason, but due to weather the field sessions were cancelled.
  - Attended the ESC Recreational coaches meeting.
  - Will be attending the Region III Fall meeting September 30 – October 3 in TN.
  - Will be attending the NYL in Frisco, TX. This is an invitation only course that US Youth Soccer offers every couple of years and I am looking forward to the education / additional training.

Matt Fansher  
Director of Player Development & Coaching Education  
Oklahoma Soccer Association  
[matt@oksoccer.com](mailto:matt@oksoccer.com)

"By perseverance, the snail made it to the ark!"

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**From:** Wedding, Tom [mailto:Tom.Wedding@Williams.com]  
**Sent:** Wednesday, September 01, 2010 3:22 PM  
**To:** 'Marianne Ballard'; t.frederick@oksoccer.com; Paul Scott; 'Sandy Richardson'; 'Matt Fansher'; 'Kurt Luitwieler'; 'Jason'; alschmoker@cox.net; b.story@oksoccer.com; 'Naumann, Michael A (MUS)'; 'Sid Goodrich'  
**Subject:** YB Meeting reminder next week

All,

Next week we have a scheduled YB meeting in Stroud on Tuesday September 7, 2010. We have several things to go over during this meeting. I am asking that everyone please submit a written report so we can go straight to New and Old Business. If you have anything for the agenda please notify Sid.

Have a great holiday weekend!!!!

Tom

KURT LUITWIELER  
ADOC REPORT (EAST SIDE!)

- Finished Catoosa E-Course with 39 coaches! (thanks to Jason for helping on that one). In spite of heat, went very well.
- Finished YMI with Broken Arrow. Low numbers and some communication issues with the club, but it was fine.
- Halfway through Tulsa D-Course with Matt.
- GK Course is written. Need date and facility for a BETA course and looking toward December for first run if we can find a usable indoor facility.
- Mayes CO Fun Day coming up on 9/11. Soccer For Soldiers event to be held simultaneously. **NEED AN OSA MEMBER TO HELP SETUP/TAKE DOWN IF POSSIBLE.** (not necessary, but they would like it. Matt, Kurt, Jason are all doing courses that day).
- Met with Glenpool DOC and Catoosa DOC and President. Glenpool wants to bring some YM's and more to their home.
- Will be meeting with Bartlesville FC DOC in the next week or so.

9/26-10/5 I will be taking our (Holland Hall) Freshmen class out for a camping trip. SO, if we are meeting on 10/5, I will not be able to make it.

## **ADOC Report September 7, 2010**

- Club contacts – Been working with various clubs both by reaching out to them as well as fielding various inquiries as they come in from clubs.
  - North Oklahoma City Soccer Club – Met with Todd Taylor, President, and Gabi Noble, 1<sup>st</sup> VP. Scheduled a preseason coaches clinic for 8/31/10 for myself, Matt Fansher, and Tommy Riley, Academy Director. Unfortunately it was rained out. Also, been working on improved communications between the club and OSA for scheduling issues that will benefit both the club and OSA.
  - Frontier Country Soccer Association – Met with Keith Ward, FCSA President to establish communication and talk about attending the monthly FCSA meetings. He was very open to this concept and indicated that he did not feel there were any major outstanding issues with FCSA and OSA. Also attended the monthly FCSA Presidents Meeting and presented the ADOC position at the meeting. Also, met with Mustang, Shawnee, and El Reno briefly following the meeting. Also met with the competitive commissioner following the meeting to discuss two younger players that a club had petitioned to play up.
  - Hobart Soccer Club – Held Soccer Fun Day on 8/5/10 in conjunction with registration. This is a new club that is just being established. Have spoken with club since that time and they have registered 63 players at this point (3 U-6, 2 U-8, 2 U-10 (1 boys and 1 girls), and 1 U-12. While there was able to work with a couple of the coaches and some of the players as well. Talking with the club about coming back in to work with them again at some point.
  - Stillwater Soccer Club – Held Soccer Fun Day on 8/28/10 in conjunction with registration. Other items at the event included the Elks Lodge National Skills Competition and the OSU Cowgirls Soccer players out to take pictures and sign autographs. Met with several board members including the President while I was there.
  - FCSA Top Soccer – Held Soccer Fun Day on 8/28/10 in Choctaw that was fundraiser for Top Soccer. Presented check to Kristi O’Neill, Top Soccer Coordinator for FCSA. They are hopeful to tie this event to an OSA event at some point to improve attendance and visibility. Special thanks to Carey Cloud and Dale Watts for coming in for the event.
- Soccer Fun Days
  - Yukon Soccer Club – Held 7/31/10
  - Stillwater Soccer Club – Held 8/28/10
  - FCSA Top Soccer – Held 8/28/10
  - Lawton Soccer Club – Scheduled for 10/2/10
- Coaching Education
  - Have been taking the books and videos from US Youth with me to Fun Days and Clinics and selling them for \$5 a piece and they have been well received. Am considering taking a small tv/dvd combo with me to things like Fun Days that are tied to registration events to play some of them as I think it becomes a good addition to show some educational materials from our parent organization.
  - Assisted Kurt with E License in Catoosa 8/20/10 – 8/22/10. Class had around 30-40 candidates.

- Tri City Soccer Club – Director has been down on his health and usually does some pre-season stuff with coaches and so I will be going in on 9/9/10 and 9/11/10 to do some small coaching clinics for their club.
- Lawton Soccer Club – Youth Module I and II scheduled for 9/11/10.
- El Reno Soccer Club – Youth Module I and II scheduled for 9/12/10.
- Edmond Soccer Club – Youth Module I and II scheduled for 9/18/10.



**OKLAHOMA SOCCER ASSOCIATION**  
**P.O. BOX 35174 • TULSA, OK 74153**  
1-800-347-3590 • [www.oksoccer.com](http://www.oksoccer.com)

**OSA Office Report**  
**September 2010**

1. Completed Soccer Across America grant information for US Youth Soccer and have submitted the application.
2. Participated in a phone conference Q & A call with the US Soccer Foundation on August 2 on developing grants for the 2011 year. Will be looking to assemble an urban or rural development application.
3. Finalized OPL & PLW registration and scheduling for the fall season which started on August 28.
  - Developed a “preferred list” of hotels for the STX & NTX teams in PLW and a hotel rebate coming back to the association.
4. Working with Midwest Sporting Goods on setting up on-line sales for the fall session to include OSA general wear, OPL, ODP & Referee logo items.
  - Will be posted on-line this week.
5. AmericanEagle.com – continuing to polish the web page and utilize more of the products/tools that they offer. We have built two new on-line forms – Affiliation and Risk Management which are very easy to complete and have been well received.
6. Participated in a Region III conference call with Executive Directors on developing a state information program book for clubs. Will have a follow up meeting at the Region III fall meeting.
7. Attended the US Youth AGM and Region III meetings in Kansas City July 23-25
  - Included a Roundtable and development session with Gotsoccer on July 23.
8. Attended and supported the OSA Gotsoccer training sessions for clubs & countries on July 16-17 in Tulsa & OKC. Gotsoccer had a training session on July 15 for the office staff.
9. Have made hotel/travel arrangements for the Region III Fall meeting in Tennessee.
10. Hotel rooms have been reserved for the US Youth National Workshop in Louisville, February 25-26, 2011.
11. Working with Carey with vendor marketing to the OSA Workshop in Norman, January 28-29, 2011.

# 2011 APPLICATION TO HOST YOUTH TOURNAMENTS

## SECTION I. TOURNAMENT APPLICATION PROCEDURES

- 1.01 OSA had adopted the United States Tournament and Travel Manual for clubs/leagues and countries wishing to host a Tournament. In addition to the requirements to be met by USYS, the following OSA policies and procedures apply.
- 1.02 **Only teams, clubs, or leagues affiliated** with Oklahoma Soccer Association may be granted permission to host a tournament.
- A. OSA approved private organization may provide sponsorship for a tournament. However, permission to conduct the tournament is granted only to an affiliated club or league. If an outside organization or third party (non OSA member) provides sponsorship or is involved in the operation of the tournament, then a third party tournament agreement must be completed by all parties (hosting club, OSA and sponsor) and forwarded with the hosting application, see form "A" - third party agreement.
  - B. No Associate member may host a Tournament.
  - C. All tournaments that fall under the sanctioning of OSA, as a member organization must be submitted for approval. These include country tournaments and country association approved tournaments.
  - D. **The Tournament Director/Contact Person must be a club member.**
  - E. **The Hosting Club must be in full compliance with OSA Risk Management Policies. All adult volunteers, 18 years old or older (coaches, managers, referees, trainers, tournament staff, concession workers, etc.) attending an OSA sanctioned tournament must complete an OSA "Volunteer Disclosure Form"**
- 1.03 Tournaments are under the purview of the OSA Youth Board. The Tournament Committee will review post-tournament reports and recommend fines/penalties. The Youth Board will hear appeals from teams, clubs and/or leagues that have been assessed fines/penalties by the Tournament Committee.
- A. **Applications to host a tournament will not be considered if all application requirements are not met.**
  - B. **Clubs that do not turn in a "post tournament" report will not be considered to host a tournament in the coming year.**

## SECTION II. PROCEDURES FOR HOSTING TOURNAMENTS

- 2.01 Any OSA affiliated organization (youth club/league) wishing to host an invitational tournament will follow the same procedure whether teams are to be from within the District/Country, State, or USA. (Refer to the USYS Tournament and Travel Manual).
- A. Affiliated organizations wishing to invite teams from a foreign country must also turn in a tournament application to US Soccer.
- 2.02 The application **MUST** include the following:
1. Application to Host a Tournament completed and signed using the on-line format only, at [www.oksoccer.com](http://www.oksoccer.com).
  2. USYS Tournament Hosting Agreement completed and signed using the on-line format.  
The following materials will be mailed in the OSA Tulsa office:
    - a) Copy of the tournament rules- updated for the application year's tournament
    - b) Copy of the tournament invitation and/or application updated for the application year's tournament.
    - c) Copy of Child Find Procedures (see 2.04)
    - d) Copy of Weather & Lightning Procedures (see 2.04)
    - e) Application fee paid by check or credit card for the amount required for your tournament. (See Section IV)
  3. Incomplete applications will not be reviewed until all materials are complete.
  4. All OSA affiliated clubs and countries wishing to host a tournament must complete the online application forms and send the required tournament materials to OSA before the following deadlines:
    - a) **All tournaments scheduled for 2011 must submit their Application to Host to OSA by September 30, 2010.**
    - b) Country only tournaments (teams only within a Country) are due a minimum of 60 days prior to the hosting date.

5. After OSA's due date and fully completed tournament application packets have been received, OSA will forward the tournament applications to their country association for their review and recommendation.

2.03 **Restrictive and Unrestrictive Tournaments** – A “restrictive or closed” tournament is a tournament that only US Youth Soccer and/or OSA members may participate. “Closed” tournaments will not have to seek any additional insurance or need to indemnify OSA. “Unrestrictive or open” tournaments may have any US Soccer affiliate member participate and include teams from outside of USYS/OSA membership. In “Open” tournaments, the following text use is added to the hosting form, rules and invitation. *“All teams & tournament participants must abide by the Oklahoma Soccer Association's & US Youth Soccer's policies, rules, & regulations & are subject to their disciplinary actions. All teams wishing to participate in an “open” tournament that are not USYS members will be required to provide proof of liability insurance paperwork indemnifying OSA from harm.*

2.04 **Child Find & Weather/ Lightning Procedures** – each tournament application must include the procedures, actions, and method of communication that the tournament committee will enact to locate and insure the safety of a reported missing child during the tournament. In addition, a weather and lightning plan is to be included on the procedures, actions, and method of communication that the tournament committee will enact while monitoring weather conditions to ensure the safety of all participants.

2.05 The format for tournament play will include these standards:

- A. **Guest players** are not allowed in recreational tournaments.
- B. **Under 7 & 8** age groups will play 4 v 4 and have a maximum roster size of eight (8) players.
- C. **Under 9 & 10** age groups will play 6 v 6 and have a maximum roster size of twelve (12) players.
- D. **Under 11** age groups will play 8 v 8 and have a maximum roster size of fourteen (14) players.
- E. **Under 12 through 16** age groups will play 11 v 11 and have a maximum roster size of eighteen (18) players.
- F. **Under 17 through 19** age groups will play 11 v 11 and have a maximum roster size of twenty-two (22) players.
- G. **Academy Divisions:**
  - Only **Under 9 & 10 Academy** level teams will be eligible to participate – this age group will play 8V8 and have a maximum roster size of fourteen (14) players. Under 8 and below level teams cannot “play up”.
  - Academy teams will only be allowed to play in tournaments with academy levels and cannot “play-up” an age level. Academy teams will play 2 X 25 minute halves per game. “Guest” players cannot participate.
  - Players can only play with one team per tournament and will play 50% of each game.
  - Oklahoma Academy teams that play in OSA sanctioned academy tournaments must have an OSA approved academy roster. These teams must have notified OSA of their academy and have followed the registration guidelines of the Academy Program.

2.06 **State Tournament “BLACK OUT” Dates**—Clubs and Country Associations *may not* host tournaments on the State Cup dates. State tournament “black out” dates will occur every year at approximately the same time.

- **Kohl's & Governor's American Cup** **April 30 – May 1, 2011**
- **President's Cup Preliminaries** **April 23-24, 2011**
- **President's Cup Finals** **May 7, 2011**
- **State Cup U11-U19 Preliminaries** **May 21-22, 2011**
- **State Cup U11-U17 and President's Cup Finals with State Cup U18-U19 Preliminaries** **May 28-29, 2011**

2.07 The Youth Board will review and verify all the documents submitted. If all the necessary paperwork and fees have been included, they will be forwarded to the State Office for signatures and distribution to the appropriate parties. If any required forms are not included, the Tournament Commission will not accept the application and return the entire package to the club/league.

- A. After tournament approval, any changes require the tournament applications to be re-approved by the Youth Board.

### SECTION III. REVIEW AND APPROVAL

- 3.01 The OSA office will review tournament documents, check the status of the host organization and if the tournament is approved, will process the documents required for Regional, State, or National approval and not before invitations may be issued.
- 3.02 After receipt of the approval and not before, invitations may be issued. The approved hosting agreement shall not be reduced smaller than a ¼ letter size page.
- 3.03 Tournament Hosting Applications must be received in the OSA office by the due dates listed in Section 2.02 of the year preceding the tournament. A late fee of \$250.00 will be required with the application after the required due dates. Late applications will be considered after all other tournament applications that have arrived before the deadline have been accepted or denied.

### SECTION IV. TOURNAMENT FEES

- 4.01 The fee schedule for approval of a tournament is as follows: (payable to OSA)
- |  |          |             |
|--|----------|-------------|
| 1. Country only (teams only within a Country) and Country Hosted Tournaments | \$50.00  | NO team fee |
| 2. State Tournaments (teams within Oklahoma)                                 | \$50.00  | \$5.00/team |
| 3. National Tournaments (teams invited from out of state)                    | \$75.00  | \$5.00/team |
| 4. International Tournaments (teams outside USA, Canada, Mexico)             | \$100.00 | \$5.00/team |
- 4.02 **Tournament applications received after the due dates of the preceding year are required to pay a \$250.00 late fee in addition to the regular fee.**

### SECTION V. OSA BOND POLICY

- 5.01 **A bond in the amount of \$1,500.00 is required for all new tournaments and those tournaments that have had prior problems and/or complaints.** The bond is held for thirty (30) days after the conclusion of the tournament. Once all Post-Tournament requirements are fulfilled and there have been no inquiries or complaints, the bond fee will be returned or destroyed without interest.

### SECTION VI. CREDENTIALS

- 6.01 USYS verified player pass or State approved player pass will be accepted unless otherwise specified in the Tournament Rules. For Foreign teams only, a participation pass will be developed by the Tournament. This pass will have name of the tournament, player's name and passport number used as the pass number. This pass will be good only for that tournament. If the team is going to another tournament, a new pass will have to be issued by that tournament. Photos, either provided by the team or taken at check-in with an instant camera, will be attached to the pass. Teams participating, as members of another USSF Affiliate organization must have membership passes provided by that organization.

### SECTION VII. FINES

- 7.01 The minimum fines for hosting invitational tournaments, hosting teams or playing exhibition games without permission are:
- |                                |            |
|--------------------------------|------------|
| 1. Teams outside your Country: | \$1,500.00 |
| 2. Teams outside Oklahoma:     | \$2,500.00 |

### SECTION VIII. HOSTING FOREIGN TEAMS

- 8.01 Refer to the US Youth Soccer Tournament and Travel Manual, the USSF Hosting Application, and the OSA tournament manual for forms and fees.
- 8.02 Obtain a roster of players and adults traveling with the team, proof of medical insurance and permission to travel from their club/league, school or Federation to travel to the U.S.
- 8.03 Contact the appropriate Referee Administrator to handle assignments of these international games.

### SECTION IX. POST TOURNAMENT REPORT

- 9.01 **A post tournament report must be filed within fifteen (15) days of the completion of the tournament. The Tournament Commission expects strict compliance with the rules. Approve for next year depends on your performance this year.**

- A. All send offs or red cards in the tournament in which a suspension was not served (if the last game of the tournament) must be faxed to 918-627-2693 at the OSA office within 24 hours of completion of the tournament.

9.02 The post tournament report shall include the following:

1. A copy of the tournament schedule and/or program with the number of teams participating in each age division (boys and girls) and appropriate team fee amount.
2. If a champion is determined, the name of the team/age group.
3. If sportsmanship awards are given, indicated type of award, criteria and name of the recipients.
4. The number of fields used.
5. Name of sponsor, if any.
6. Note if college coaches were invited to the event.
7. Comments on any special events held in conjunction with the Tournament.
8. Overall description of Tournament.
9. Red cards issued. (See Section X)
10. Major injuries include age group, player's name, and player's pass number and team name.

9.03 Each tournament is required to keep the game reports and roster for sixty (60) days after submission of the tournament report. If no complaint or inquiry is received concerning the tournament, the game reports and rosters may be discarded. Do not send reports or rosters with Tournament Report.

### **SECTION X. DISCIPLINE**

- 10.01 The tournament must furnish to the State Office within seventy-two (72) hours, a complete report of all red cards issued during the tournament. The pass is returned to the coach at the conclusion of tournament even if suspension has not been completed.
- 10.02 **EXCEPTION; REPORTS OF REFEREE ABUSE OR REFEREE ASSAULT MUST BE SENT TO THE STATE OFFICE WITHIN 48 HOURS.**
- 10.03 Reports on red cards must include the player's name; player's pass number, team name, copy of the game report, infraction, discipline and number of games served, if any.
- 10.04 It is the Tournament Director's responsibility to make sure the Referee fills out the form completely for all incidents, accidents, injuries, yellow cards and red cards. The USSF Referee Report form and Supplementary Report forms must be used.