



Oklahoma Soccer Association

Risk Management Program

Please note that all Risk Management materials [Seasonal Risk Management Form](#) , due every season. Background checks are due once a seasonal year. (Only new volunteers will need to submit background checks in the spring.) **Due dates: Fall-** September 1st **and Spring-** March 1st

General Information

Purpose:

To protect and provide a safe and healthy environment for all members participating in Oklahoma Soccer Association's (OSA) sanctioned clubs, leagues, programs, and tournaments.

Accountability

This policy is applicable to all OSA board members, Club officers, coaches, managers, referees, trainers, and any other volunteers that have regular contact with any players.

Policy/Procedures

- I. The Oklahoma Soccer Association (OSA), Youth 4th Vice President, shall serve as the OSA State Risk Management Chairman (SRMC).
 - a. Shall oversee and administer all aspects of Risk Management for OSA.
 - b. Reference USYS "[SafeSport](#)" program as the primary reference text.
- II. Establish a Risk Management Committee (RMC)
 - a. Standing committee made up of the OSA Youth President, Youth VP, Youth Secretary/Registrar, and Treasurer, with the SRMC serving as Chairperson.
 - b. Shall assist in establishing policy and shall have authority over all risk management issues within OSA.
 - c. Establish Risk Management Coordinators at local levels
- III. Establish deadlines for all OSA risk management materials
 - a. Shall assist the SRMC in management and communication at the local level.
 - b. Develop a network with local coordinators for distribution of educational and instructional materials.



- IV. To require each seasonal year, all club officials, coaches, assistant coaches, managers, referees, trainers, and any volunteers that have regular contact with players to submit a background check in GotSport.
 - a. Background checks complied by the SRMC evaluated and stored by SRMC in a secure manner.
 - b. Any forms received with discrepancies shall be evaluated by the RMC for further action, in accordance with the OSA Classification Guidelines.
 - c. Criminal background checks may be performed on all, or randomly selected individuals as determined by the SRMC or the RMC.

Policy/ Procedures
- V. Implement the Goal/ Field Inspection form
 - a. To require all clubs to certify inspection and safety compliance of all soccer goals, play fields and facilities and submit form to SRMC by deadline.
- VI. **Ensure that Clubs have completed all Risk Management forms and submitted the Club compliance form and designated the Risk Management Coordinator for the club.**
- VII. Utilize State Law Enforcement agencies to obtain information or lists of known sexual offenders residing within the state.
 - a. Cross- reference list with OSA Background check.
 - b. Failure to fully disclose, will result in a review and or a denial.
- VIII. Decisions of the OSA RMC may be appealed to the OSA Board of Directors as provided below:
 - a. All appeals must be filed in writing to the President of OSA with in ten (10) days from the date of receipt of the decision from RMC.
 - b. A cashiers check or money order for \$250 made payable to OSA
 - c. The OSA board of Directors has 30 days in which to render a decision on the appeal.