

UNITED STATES ADULT SOCCER

Tournament/Game Hosting Agreement

In consideration of permission being granted to _____ to hold a tournament or game(s) at _____
(Host Organization)
_____, _____ on the date of _____, 20____.
(City) (State)

We hereby agree to the following conditions:

1. **ABIDE BY THE RULES.** We shall abide by all statements made in our Application to Host a Tournament or Games, in our tournament invitation, in our tournament rules and in the United States Adult Soccer/Game Hosting Agreement. We agree that all decisions regarding acceptance of teams into a tournament shall be fairly and impartially made and shall not be based upon race, creed, color or national origin.
2. **INVITATIONS.** The tournament approval form shall accompany all tournament invitations distributed by us.
3. **PROCURING LIABILITY INSURANCE.** We have produced liability insurance coverage for the tournament through the US Adult Soccer office or other agency of at least the same coverage which names the Tournament Host and their volunteers, the National State Association with which the Host Organization is affiliated, US Adult Soccer, US Soccer and their officers and directors as additional insured.
4. **REQUIRING MEDICAL AUTHORIZATION.** We shall require teams and/or players under the age of 18 to provide notarized medical authorizations in a form adequate for use at the site of the tournament. These authorizations shall be presented to the Host Organization at registration and kept at the field available for use by the team.
5. **ADVANCE PUBLICATION OF RULES.** We agree that our tournament rules shall be included with the invitation sent to each team and shall, again, be published to all teams accepted, prior to the start of the tournament.
6. **CREDENTIALS CHECKS.** We agree that we shall conduct credentials checks (check one)
 - a. _____ at registration, or
 - b. _____ at the field prior to each game by a tournament official, or
 - c. _____ at both sites as required

to ensure that all players are registered with US Adult Soccer or approved organizations, properly rostered with their team, and participating in accordance with representation set forth on the Application to Host a Tournament or Games.

7. **USE OF USSF REGISTERED REFEREES.** We agree that we shall, in accordance with USSF Rule 3040, use only USSF registered referees, who are in good standing, for all tournament games, and shall utilize a one or three referee system. There will be an adequate number of USSF registered referees available in the area during the tournament dates to cover the scheduled tournament games. We have selected the following Assignor to assign referees for the tournament games:

Name		Telephone	
Address		Fax	
City	State	Zip	

8. **USE OF SPECTATOR LINES.** We agree to take appropriate steps including, where feasible, the use of spectator lines on each field to keep the spectators off the touch line.
9. **PROVISION OF ADEQUATE TOURNAMENT COMMUNICATION.** We agree to provide adequate communication by means of _____ between the game fields and the tournament headquarters. The Tournament Communications Director is:

Name		Telephone	
Address		Fax	
City	State	Zip	

10. **AVAILABILITY OF POLICE AND RESCUE SERVICES.** We have notified the local police, ambulance and emergency rescue services of the date(s) of the tournament and the times and fields which will be used for games, and have been advised by them that they will be available to render assistance if needed.

11. **TOURNAMENT RULES – BEHAVIOR.** We agree that our tournament rules contain provisions ensuring that the behavior of teams, players, coaches and spectators in appropriately controlled including specific provisions:
- which spell out the disciplinary measures to be imposed for the issuance of red and yellow cards or other improper conduct;
 - which indicate what procedures will be followed regarding protests and appeals;
 - which indicate that all disciplinary measures imposed by host organizations shall be limited to placing restrictions upon on individual's group participation in the tournament;
 - which states the issuance of all yellow and reds card and other matters involving the conduct of a team, its players, coaches or supporters will be recorded by the host organization and also reported immediately to the home state association and the home club/league except that all matters involving referee assault (or abuse) shall, in accordance with USSF Rule 3041, be referred immediately to the host state association; and
 - which state that the home state association and the home club/league shall, except in the case of referee assault, have the responsibility for imposing, should circumstances warrant, additional sanctions within their respective jurisdictions with regard to any matters arising from the tournament.
12. **TOURNAMENT CANCELLATION.** We agree that our tournament rules shall state what refunds, if any, shall be made to participating teams if all or a portion of the tournament is canceled b the host organization for any reason.
13. **POST TOURNAMENT REPORT.** We agree that we shall file a Tournament Report with the National State Association granting us permission to host this tournament, within thirty (30) days after the conclusion of the tournament. We understand that failure to file the report shall preclude the tournament host from receiving sanction for any tournament for the following seasonal years until the report is filed. The Tournament Report shall include the following information:
- the number of teams participating in each age division;
 - if a champion is determined, the name of the champion for each division;
 - the number of teams from each National State Association or foreign country;
 - if "Sportsmanship Awards" are given, the criteria for the award and to who awards were given;
 - the number of fields used for the tournament
 - the names of the sponsor(s), if any; and
 - the names and teams of all players issued red and yellow cards, and details of any other matters involving the improper or unsporting like conduct of a team, its players, coaches or supporters.
- NOTE: Any incidents of ejections in a final game, or any incidents of referee abuse of referee assault, or other incidents of a serious nature should be reported to the team's or player's home National State Association immediately, but no later than seven (7) days after the conclusion of the tournament.**

Signature of Host Organization President

Signature of Tournament Director

Date

Date

Host Organization

Telephone

Address

Fax

City

State

Zip

Tournament Headquarters

Telephone

Address

Fax

City

State

Zip

Please Type or Print Clearly –
Do Not Staple

US Adult Soccer
A Division of US Soccer

Please Type or Print Clearly –
Do Not Staple

Affiliated with the Federation Internationale de Football Association

State Fee: _____

APPLICATION TO HOST A TOURNAMENT OR GAMES

Name of Tournament _____

Hosting Organization _____

President of Hosting Organization _____ Telephone () _____ Office

Address _____ () _____ Home

City _____ State _____ Zip _____ () _____ Fax

Nationals State Association _____

Location of Tournament/Games _____ Estimated # of Teams _____

Tournament Director/Contact Person _____ Telephone () _____ Office

Address _____ () _____ Home

City _____ State _____ Zip _____ () _____ Fax

Age Divisions Accepted*	Type(s) of Teams Accepted*	M e n	W o m e n	C o - e d	Roster Size	# of Guest Players Allowed	Length of Games	Awards	Min # of Games	Entry Fee	Bond

***List of age divisions and types of teams is on reverse side of this form.**

Teams will be invited from: ☐ Foreign Teams ** ☐ National State Associations (list below or attach list)

** If foreign teams are invited you must complete and send in a USSF *Application to Organize International Matches* no later than 60 days prior to the tournament.

Tournament Director's Signature _____ Date _____

FOR OFFICIAL USE ONLY

APPROVAL

FOR OFFICIAL USE ONLY

Fees Paid: _____

NATIONAL STATE ASSOCIATION

By _____

Title _____

Date _____

US ADULT SOCCER

By _____

Title _____

Date _____

In granting this permission to host a tournament or games, neither US Adult Soccer, US Soccer nor the National State Association shall be liable for transportation, lodging or injury to persons or property sustained in the course of the sanctioned event.

PROCEDURE FOR HOSTING NORTH AMERICAN TEAMS IN TOURNAMENT OR GAMES

(Teams from the United States)

No later than one hundred twenty (120) days in advance of the proposed date(s) of the tournament or games you are requesting permission to host submit in your National State Association for approval.

1. A completed *Application to Host a Tournament or Games* (must be the original – **NO FAXES**), incomplete applications will be returned;
2. A completed *Tournament Hosting Agreement* with appropriate supporting data, signed by the President of Chief Officer of the Host Organization, and by the Tournament Director;
3. A copy of the Rules for the Tournament or Game;
4. Fees (if any) charged by the National State Association.

The National State Association is not required to approve any application submitted less than one hundred twenty (120) days in advance. If an application is submitted less than one hundred twenty (120) days in advance, late fees may be charged by the National State Association per their specific policies and fees.

PROCEDURES FOR HOSTING FOREIGN TEAMS IN TOURNAMENTS OR GAMES

(Teams from outside of the United States)

No later than one hundred eighty (180) days in advance of the proposed date(s) of the tournament you are requesting permission to host, or no later than one hundred twenty (120) days in advance of the proposed date(s) of the games you are requesting permission to host, submit to your National State Association for approval:

A completed

1. A completed *Application to Host a Tournament or Games* (**must be the original – NO FAXES**), incomplete applications will be returned;
2. A completed *Tournament Hosting Agreement* with appropriate supporting data, signed by the President of Chief Officer of the Host Organization, and by the Tournament Director;
3. A copy of the Rules for the Tournament or Game;

4. Fees (if any) charged by the National State Association.

5. Any applicable *US Adult Soccer* late fees.

The National State Association is not required to approve any application submitted less than one hundred eighty (180) days in advance. If an application is submitted less than one hundred eighty (180) days in advance, late fees may be charged by the National State Association per their specific policies and fees.

After ensuring that your team or organization is in good standing the National State Association will forward these documents to *US Adult Soccer* for approval. *US Adult Soccer* will then through *US Soccer*, submit to FIFA (Federation Internationale de Football Association) a request for approval. Upon approval, *US Adult Soccer* will return the approved applications in the National State Association. (Refer to pg. 10 of *Travel and Tournament Manual*, FIFA Circular No. 510,d.)

No later than sixty (60) days prior to the start of the approved tournament, a completed *Application in Organize International Matches*, must be submitted to the National State Association, which will in turn forward it on to *US Adult Soccer* for approval.

***US Adult Soccer* is not required to accept or approval any application to host a tournament submitted less than one hundred and fifty (150) days in advance, or application to host games submitted less than sixty (60) days in advance. If applications to host are submitted in less than the required time, the following non refundable late fees must be enclosed, made payable to *US Adult Soccer*:**

Application to Host a Tournament

1. Less than one hundred and fifty (150) days but more than ninety (90) days advance notice - \$25.00;
2. Less than ninety (90) days, but not more than sixty (60) days advance notice - \$50.00;
3. Less than sixty (60) days, but not more than thirty (30) days advance notice - \$75.00; and
4. Less than thirty (30) days advance notice - \$100.00

Application to Host Games

1. Less than sixty (60) days, but not more than thirty (30) days advance notice \$25.00; and
2. Less than thirty (30) days advance notice - \$50.00

AGE DIVISIONS AND TYPES OF TEAMS (place corresponding age or letter in appropriate space on application)

AGE DIVISIONS:

Under 20, Under 23, Open, Over 30, Over 40, Over 50

TYPES OF TEAMS:

- A. **Recreational Team.** A team which participates and is registered in a *US Adult Soccer* Recreational League
- B. **Recreational All-Star Team.** A Tournament Team whose roster only includes players selected from teams, which participate in the same *US Adult Soccer* Recreational League.

- C. **Premier Team.** A team, which participates and is registered in a *US Adult Soccer* Premier League.

- D. **Select Team.** The official Select (all star) Team of a *US Adult Soccer* member National State Association or any district or geographical sub-divisions thereof, or any league.

- E. **Other.** Attached description of team if it does not fit any of the above definitions.